

Organizational Meeting – Board Minutes  
January 9, 2025

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Public Records Retention Commission at 5:20 p.m.

**CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**ROLL CALL**

The following members answered the roll call:

Mr. Browning, Ms. Landon, Mrs. Mlod, Mr. Steininger, Mrs. Webb

Mr. Tim Steininger acting as President Pro Tempore for this meeting

**25-001 APPROVE AGENDA, AS PRESENTED**

Mr. Browning moved and Mrs. Mlod seconded the motion to approve the agenda, as presented.

Those Voting Yea: Mr. Browning, Mrs. Mlod, Ms. Landon, Mrs. Webb, Mr. Steininger.  
Motion declared carried by President Pro Tempore.

**ELECTION OF OFFICERS FOR CY 2025**

Nominations for President:

Mr. Browning nominated Mr. Tim Steininger to serve as President for CY 2025.

Mrs. Webb seconded the nomination for Mr. Tim Steininger to serve as President for CY 2025.

**25-002**

Mrs. Webb moved and Mrs. Mlod seconded the motion to close the nominations for President.

Those Voting Yea: Mrs. Webb, Mrs. Mlod, Mr. Browning, Ms. Landon, Mr. Steininger.  
Motion declared carried by President Pro Tempore.

**25-003 Roll Call Vote for President:** Mr. Browning, Yea; Mrs. Mlod, Yea; Ms. Landon, Yea; Mrs. Webb, Yea; Mr. Steininger, Yea.

**Mr. Tim Steininger declared President for CY 2025**

Nominations for Vice President:

Mrs. Webb nominated Mrs. Katie Mlod to serve as Vice President for CY 2025.

Mr. Browning seconded the nomination for Mrs. Katie Mlod to serve as Vice President for CY 2025.

**25-004**

Mr. Browning moved and Ms. Landon seconded the motion to close the nominations for Vice President.

Those Voting Yea: Mr. Browning, Ms. Landon, Mrs. Mlod, Mrs. Webb, Mr. Steininger.  
Motion declared carried by President Pro Tempore

**25-005** Roll Call for Vice President: Mrs. Webb, Yea; Mr. Browning, Yea; Ms. Landon, Yea; Mrs. Mlod, Yea; Mr. Steininger, Yea.

**Mrs. Katie Mlod declared Vice President for CY 2025.**

**25-006 BOARD OF EDUCATION ORGANIZATIONAL DECISIONS FOR CY 2025.**

Mrs. Webb moved and Mrs. Mlod seconded the motion to approve the following organizational decisions for CY 2025:

Establish regular board meetings for 2025 to be the first Thursday of each month, with the exception of July, which will be held on July 10, 2025. Meetings will be held at Fairborn High School located at 1523 Commerce Center Blvd., Fairborn, Ohio, 45324, and begin at 5:30 p.m.

Appoint Stephanie Webb and Jerry Browning as the Board's representatives to the FCS Athletic Council.

Appoint Tim Steininger as Delegate to the Ohio School Boards Association Capital Conference.

Appoint Stephanie Webb to serve on the FCS Hall of Honor Selection Committee.

Appoint Stephanie Webb and Wendy Landon to serve on the FCS Hall of Honor Induction Committee.

Appoint Tim Steininger to serve as the OSBA Legislative Liaison.

Appoint Katie Mlod to serve as the OSBA Student Achievement Liaison.

Appoint Kevin Philo and Gary Walker as Public Records Designees.

Appoint Jerry Browning to serve on the FCS Records Commission.

Appoint Tim Steininger to serve on the FCS Technology Committee.

Appoint Jerry Browning and Wendy Landon as liaison for Fine Arts Department.

Appoint Jerry Browning and Wendy Landon as liaison for FCS Music Department.

Those Voting Yea: Mrs. Webb, Mrs. Mlod, Mr. Browning, Ms. Landon, Mr. Steininger.  
Motion declared carried by President Pro Tempore.



## **25-007 TREASURER'S OFFICE**

Mr. Browning moved and Ms. Landon seconded the motion to approve the following group of resolutions pertaining to school finance:

**A recommendation is made to grant authorization to the Treasurer to request advance collection of taxes from the County Auditor. The approval of this motion gives the Treasurer authorization to obtain advance tax collections throughout the year and invest the funds as quickly as possible.**

### **Establish Service Fund – CY 2025.**

WHEREAS, ORC 3315.15 provides for setting aside from the General Fund, a sum not to exceed two dollars (\$2.00) for each child enrolled, or twenty thousand dollars (\$20,000.00), whichever is greater, such sum to be known as the "Service Fund," to be used in paying the expenses of the members of the Board, actually incurred in the performance of their duties, or of their official representatives, when sent out of the school district; and,

WHEREAS, the average daily membership for the Fairborn City School District is 4455; now,

THEREFORE, BE IT RESOLVED that the Board of Education of the Fairborn City School District does hereby establish a Service Fund, such fund to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said Service Fund the sum of twenty thousand dollars (\$20,000.00), which amount shall be incorporated into the appropriations of this school district for CY 2025.

### **Approve the following legal counsel for the Fairborn City School's Board of Education, as directed by the Board, Superintendent or Treasurer:**

Bricker & Eckler LLP  
100 S. Third St.  
Columbus, OH 45215

Subashi & Wildermuth  
50 Chestnut St. #230  
Dayton, OH 45440

Frost Brown Todd LLC  
9277 Centre Pointe Dr., Suite 30  
West Chester, OH 45069

**Recommendation is made to grant authorization to the Treasurer to advance or transfer funds when necessary prior to Board of Education meetings during 2025.**

**Recommendation is made to grant authorization to the Treasurer to borrow by the issuance of the Board's promissory note, or notes, at his discretion according to necessity and in anticipation of the 2025 tax settlements. The resolution is provided below.**

WHEREAS, the amount of money on hand may not be sufficient to pay bills, claims, salaries, etc., as they become due and in the event that a sufficiently large advance from the tax settlements in 2025 would not be secured in time to meet these obligations as they mature,

THEREFORE, be it resolved that the Treasurer of this Board is authorized and directed to borrow by the issuance of the Board's promissory note, or notes, at his discretion according to necessity and in anticipation of the 2025 tax settlements, not more than the total amount that is legally permissible to borrow for payment of maturing obligations herein before mentioned, and the loan is to be made in accordance with provisions of Section 133.301 Ohio Revised Code.

**Recommendation is made to grant authorization to the Treasurer to invest excess funds of all funds in legal instruments according to the Ohio Revised Code.**

**Recommendation is made to grant the authorization to the Treasurer to pay all routine operational bills within the limits of the appropriations, provided funds are available.**

**Recommendation is made to the Fairborn City Schools Board of Education to participate in the Ohio School Boards Association during 2025.**

**Recommendation is made to adopt the Resolution to join the OSBA Legal Assistance Fund (LAF) for calendar year 2025. The resolution is provided below.**

WHEREAS, the Fairborn City Schools Board of Education wishes to support the efforts of other board of education to obtain favorable judicial decisions and,  
WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

THEREFORE, the Board hereby resolves to participate in the OSBA LAF for the calendar year 2025 and authorizes the Treasurer to pay the LAF \$250.

ROLL CALL: Mr. Browning, Yea; Ms. Landon, Yea; Mrs. Mlod, Yea; Mrs. Webb, Yea; Mr. Steininger, Yea.

Motion declared carried by the President Pro Tempore.

#### **25-008 SUPERINTENDENT'S OFFICE**

Mr. Browning moved and Mrs. Mlod seconded the motion to approve the following group of resolutions pertaining to the Superintendent:

**Authorize the Superintendent to file applications for federal projects considered desirable for the Fairborn City School District.**

**Authorize the Superintendent, or designated representative, authority to approve in-state professional trips for Fairborn City School's employees.**

**Authorize the Superintendent or Treasurer to approve routine contracts on behalf of the Board of Education.**

**Appoint the Director of Student Services as the representative of the Board to the Miami Valley Special Education Regional Resource Center for CY 2025.**



**Appoint the Director of Business Operations as Authorized Agent for Ohio Emergency Management Agency (OEMA) and Federal Emergency Management Agency (FEMA).**

**Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.**

ROLL CALL: Mr. Browning, Yea; Mrs. Mlod, Yea; Ms. Landon, Yea; Mrs. Webb, Yea; Mr. Steininger.

Motion declared carried by the President Pro Tempore.


**25-009 ADJOURNMENT**

Mrs. Mlod moved and Ms. Landon seconded the motion that inasmuch as there is no further organizational business to come before the Board at this time, that the Board pass a motion to adjourn the Organizational Meeting at 5:36 p.m.

Those Voting Yea: Mrs. Mlod, Ms. Landon, Mr. Browning, Mrs. Webb, Mr. Steininger.

Motion declared carried by the President Pro Tempore.

Date Approved: February 6, 2025

  
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Tim Steininger, President Pro Tempore

  
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Kevin Philo, Treasurer/CFO